

SEAC University Council Reports

Date Reported:

University Council

Marjorie Hartleben & Kathee Evans

Meeting Minutes:

Executive committee report

- Reviewed the discussion with the Director of Campus Safety, Kerry Jackson regarding the campus community and safety on and off campus.
- Reviewed topic request received regarding ERP and sent to John Corby for review.
- Discussed Food Truck committee
- Discussed meeting formats – in person/hybrid and virtual only

President's remarks

- The President discussed he had been working on things related to Covid and they are monitoring it every day. He stated there is very little difference among the Ohio universities on how we're managing this. We will continue to monitor every day and see what happens. There has been a drop in cases in Summit county but it's not clear if this is the beginning of the end of the surge.
- Discussed monitoring the situation south of Exchange. Kerry Jackson will be giving him a full brief this week. Have permanent patrols there now. City councilwoman Chair Margo Somerville, Kerry and the President will be meeting with the landlords south of that area later this week and get their feedback.
- Thanked Matt Akers for who hosted a senator yesterday and listened to the Senator's ideas for changing the land conveyance policies in the state of Ohio which would really be good for us.
- Discussed the Department of Commerce economic development administration who has issued RFP's for very large build back America grant in the \$75 million range. We were the only proposal in the state of Ohio to make it to the finalist stage and it is around polymer science and scaling up polymer science for manufacturing and workforce. We will be submitting the next phase of that proposal, which for us would be around \$15 million.

Provost's remarks

- Welcomed everyone back, discussed that worked very diligently after and even during the break to try and position UA to be responsive and we listened to all sides of the Covid issue and people came to the decision that we did after consulting broadly.
- To help mitigate the spread of Covid encourages everyone to look for KN N95 masks and not wear cloth ones. The University distributed cloth masks early on and are now looking at needs to get masks in the hands of those that need them.
- Currently the concentration is on confirmations not applications. If you want to get involved contact your deans office, Kim Gentile, or the enrollment team.
- Working on a new student experiences, one is around improving the student billing statement.
- We've asked advisors to join an advising taskforce and they have come up with some very good recommendations.
- Discussed new deans- The School of Law Dean and the new Dean of Business
- Other searches -A Vice President for Research and Business Engagement, Vice Provost focused on student pathways as well as serving as the Dean of the Williams Honors college, Dean for the College of Health and Human sciences, an internal search for the Dean of the College of Engineering/Polymer science and finally we are looking for Enrollment Management of vice Provost
- The strategic plan- An envisioning workshop occurred that was directed by Becky Erickson with the help of Wendy Lampner. The cabinet participated in that workshop. The intention of these workshops is to help people focus on what aspiration they have for their units. They are going to be working on trying to push

these tools out to everyone and encouraging everyone to develop their own aspirations from which they can develop basically a process or a “to do” list basically called aspirations and key results

- The ERP - it is the new version of PeopleSoft. We will be starting to roll out the new ERP over the next year year and a half.

Questions for the Provost:

The first one was concerning COVID practices or classroom practices- Is there an expectation that faculty are expected to continue keeping seating charts and keeping track of attendance for all classes and reporting cases or incidences where students have contracted COVID?

Provost response: Yes we should stick with the same protocols that we've been using up to this point.

Second question - Last August we heard from Sarah Kelly about the salary compensation is there an update on that?

Provost Response: I think this is being handled through one of the subcommittees of the university council. I also believe they may be discussing how the ERP overlaps with this initiative because there may be job classifications that exist on campus and a sort of opportunity with the new ERP to figure out how to move some of those forward.

Reports

- Recreation and Wellness – Roofit is up and running, go to the rec and wellness website and register – it’s \$5 which allows for rewards, top groups, etc.

UC Constituency Reports

- Graduate Student Government - no report
- Undergraduate Student Government- New Year New Roo is a project that we were planning for this semester which starts this Thursday . It's a series of events that goes to showcase a lot of the services that we offer on campus to students.
- CPAC – President Miller spoke at their December meeting, answering questions previously submitted to him that encompassed a flexible work arrangement, hiring, employment retention, COVID.
- SEAC – Didn’t meet in December
- Faculty Senate
- Deans - Working with faculty, school directors and chairs to work on recruitment and moving from admissions to confirmations at both the undergrad and graduate level as well as working to increase enrollment among transfer students

Chairs

- Working through moving toward confirmations and just trying to get folks through the COVID storm that that faculty are all dealing with, which is taking a good bit of time but folks are optimistic and moving forward.

Unfinished Business

Ad-hoc committee: Social Engagement/food truck committee -has volunteers and the committee is going to get started this week. Still time to join in if anyone would like to.

University Council Executive Committee

Marjorie Hartleben & Kathee Evans

Board of Trustees

Kathee Evans and Nathan Yost

Next meeting February 16

<p>Budget & Finance Lejeune March Budget and Finance Committee</p> <ul style="list-style-type: none"> • Our committee met this past Wednesday. The December meeting was cancelled due to finals week and people out sick. We will now be meeting on an every other week basis. • VP Grundy hopes to have a better idea of this year’s budget mid-February. He needs to wait until we get the final census numbers, and then look at tuition remission, scholarships, etc to see where we are at. He is hopeful that the advisors’ initiative to get students not enrolled Fall semester back in classes for Spring will have a positive impact. But, we still have to be cautious about students leaving after Fall semester. • The committee will be working on a better and more transparent presentation of the budget. • Questions about graduate tuition remission were asked.
<p>Communications Richard Newsome</p>
<p>Information Technology Nathan Yost</p> <p>Required Cyber Security training was discussed as well as looking at finding a campus-wide solution for booking software.</p>
<p>Institutional Advancement - Michele Novachek</p> <p>The Institutional Advancement Committee will meet on February 1.</p> <p>The Special Committee on Awards and Recognition will meet briefly in February. Watch the Digest for volunteer opportunities to review award nominations.</p>
<p>Physical Environment Max Fightmaster</p> <p>PEC will not meet until February.</p>
<p>Recreation & Wellness Nancy Lupi</p> <p>It was a very short meeting, RooFit was finalized - as of Tuesday, Jan. 26 there were over 150 and we hope to have one last push before the end of the week. We signed up for Weekly Posts to the RooFit Teams folder and then we talked about what we want to focus on for Spring. We are going to be working with the Student Engagement committee to post a few items about Nutrition, Mental Health, etc. It was not a long meeting as there were a lot missing.</p>
<p>Student Engagement & Success Katey Yinger, April Blood</p>

The committee discussed additional Weekly Digest Tips and schedule of tips. These are already showing up in the Digest and will continue throughout the semester. Going along with that, we discussed working with ITL to provide feedback on a handbook, so that university resources are more easily accessible. We will be reaching out to discuss collaboration with the web team and ITL in creating something that is more student friendly.

Talent Development & Human Resources

Linda Leising

Employee performance reviews were discussed.

o Discussed calendar year vs fiscal year reviews. Survey resulted in 50/50 results.

o Fiscal year would result in 6 months to receive a merit increase.

o Calendar year was decided.

o Need to determine...

§ Type of review process to use.

§ How are we going to review employees? Megan's research will help.

§ Type of evaluations to use.

§ Date for recommendation will need to be set.

§ Then we will build the evaluation form.

- May be able to build this into the new workday system.

- PeopleSoft will no longer be used for finance and HR.

§ Training will be developed on how to use the form.

o Campus Resources concern. Will schedule 10 min for Kathy to discuss her interest in working on putting out some training regarding employees gaining access to information. This could be helpful to students as well.

o Currently do not have a unit in HR that looks at organization as a whole.

§ Received permission to hire a few Organizational Unit positions.

§ They will be tied up with workday implementation.

o Hired a new Business Dean.

Campus Community Outreach